

# ANNUAL REPORT 2019



First Baptist Church of Lebanon, NH  
Not a perfect church, not a perfect people, just a simple desire to follow Jesus.

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## **ANNUAL MEETING AGENDA – January 26, 2020**

**Meeting called to order**

**Opening Prayer**

**ARTICLE I. New Membership Nominations**

**ARTICLE II. REPORTS OF BOARDS, COMMITTEES, & OFFICERS**

A. Discussion of Minutes for 2019

B. Annual Reports

Pastor

Executive Board

Church Clerk

Board of Deacons

Board of Trustees

Board of Christian Education

Board of Missions

**ARTICLE III: REPORT OF THE NOMINATING COMMITTEE**

**ARTICLE IV: OTHER BUSINESS**

A. Old Business

1. Building Update

B. New Business

1. Discussion on Treasurer Report, Financial Secretary Report, and 2020 Proposed Budget

2. Nomination for delegates at the ABC VNH Annual Conference

3. Other

**ADJOURNMENT**

## **First Baptist Church of Lebanon Statement of Faith and Church Covenant**

This church receives the Bible as its final authority in all matters of faith and practice, and as an all-sufficient basis for its teaching. As a summary of principles for Christian conduct among its members, it adopts the following church covenant:

### **Covenant of the First Baptist Church Lebanon, New Hampshire (adopted 1997)**

Having been led by the Spirit of God, to receive the Lord Jesus Christ as our Savior, and pledging to serve Him in all we do, we joyfully enter into covenant with one another as one body in Christ:

Accepting Believer's Baptism as the outward and visible sign that we are raised to a new life in Christ and are His disciples moving out into the world to represent Him and model His love for all mankind; to live in a manner that reflects justice in our dealings, generosity in our sympathy, sincerity in our actions and true compassion to our fellow human beings; to pray for one another, for the church, for all the world and for our children, nurturing them with the love of Christ; to study the Word of God and seek His guidance in all that we do and seek the receiving, refreshing, comforting and equipping power of the Holy Spirit empowering us to share and spread the light of God's love.

We engage to strive together toward prosperity of this church in spirituality, holiness, comfort and knowledge; to sustain its worship, discipline, and doctrines; to contribute cheerfully and regularly to the support of the ministry, the expenses of the church; to be faithful stewards of all the Lord has given us and enhance our support of His ministry through donations of our time, talents and effort and by working together to create growing bonds of fellowship, love and unity between one another as believers in Jesus Christ. We further engage to walk together in Christian love and watchfulness, giving and receiving admonition with humble hearts and affection; to aid each other in sickness and distress; to cultivate Christian sympathy in feeling and courtesy in speech and to be slow to take offense and always open and ready for reconciliation.

In all we do we will continue to grow in Christ and glorify His name. Our love in action will bring joy to a brother, a sister or a non-believer, for in Christ praise and worship are a believer's lifetime pursuit. We will live lives that reach out to others offering them the hope and the promise and the blessings of a daily, growing relationship with our Lord and Savior, Jesus Christ.

**FIRST BAPTIST CHURCH OF LEBANON**  
**Annual Meeting Minutes**  
**January 27, 2019**

Keith Davio, Moderator, called the meeting to order at 11:50 AM at the Lebanon Middle School on Moulton Ave in Lebanon. There were 37 members present at the opening of the meeting.

Keith opened the meeting with prayer.

**ARTICLE I: New Membership Nominations**

No new members were brought forward for consideration.

Total members present remains at 37.

**ARTICLE II: Reports of Boards, Committees and Officers:**

A: Discussion of Minutes for 2018

Motion to accept minutes of the 2018 Annual Meeting as amended was made by Steve Girdwood with a second by Chris Clark. Motion passed unanimously.

B: Annual Reports

Motion to accept annual reports of Boards, Committees & Officers was made by Jim Newcomb with a second by Deb Girdwood. Motion passed unanimously.

**ARTICLE III: Report of the Nominating Committee:**

Since this report was published two weeks' prior, Moderator asked Board Chairs if there were any updates.

1. Trustees Board removed Flossy Courtemanche and added Steve Girdwood for one year (Jan 2020).
2. Missions Board added Dorinda Washer (Jan 2022).

Trustees have struggled to find a Financial Secretary. They have been covering the tasks, just have no one official assigned. Many expressed concern that the Trustees Board had only three members. Eventually Steve Girdwood agreed to fill a one-year term. Trustees need to make it a priority to find additional members. This puts us at risk.

Motion to accept the nominees as amended in the committee report, with the first order of the Trustees is to get two more members, was made by Steve Girdwood with a second by Deb Girdwood. Motion passed unanimously.

#### **Article IV: Other Business:**

A: Old business.

None identified.

B. New Business:

##### 1. Vote on 2019 Proposed Budget:

Jen Langley presented the budget report highlighting various areas.

- “Audit Services” was added in 2019 so we could have a proper audit, which we have not completed in some time.
- “Raven’s Box” has a high balance as the expenses are minimal now due to lack of storage space. Once we have a new building we can build a surplus of food and services.
- All 2018 “Expenses” noted are accurate. Some of the 2019 expenses are still estimations without an actual building to dictate. In particular, the building insurance; we are having challenges getting a quote for an as-built structure.

Jen indicated that she will not seek renewal of herself as Treasurer in 2020.

It was noted that the Financial Secretary’s report on “Income” did not match that of the Treasurer’s Report. Jen suggested she take some time to work on the numbers offline to determine a concurrence between the two documents. She would like at least a week to do the analysis.

Motion to continue the budget to a later date allowing for the Treasurer’s analysis was made by Steve Girdwood with a second by Jim Newcomb.

Motion passed unanimously. Therefore, the 2018 numbers stay in effect for 2019 until a new budget can be passed.

Pastor Rick took a moment to acknowledge the efforts Jen has put into the Financial responsibilities over the years and specifically during the past few months. The congregation concurred with a round of applause.

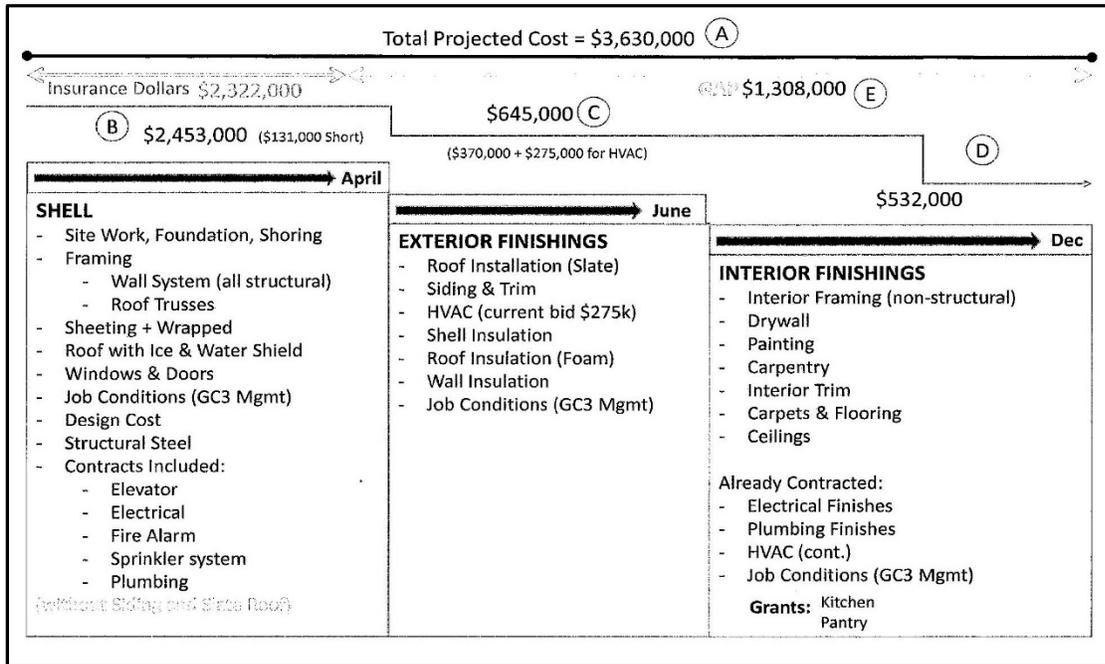
##### 2. Pastor Search Committee Update

No one came forward to provide an update. Deb Girdwood expressed disappointment in a lack of a report out when an updated proposal was promised and there is a lack of visibility. Jen Langley echoed these remarks. Moderator indicated he will take this up with the Search committee again and go back to the Executive Board if necessary.

##### 3. Building Update

Steve Girdwood, as Chair of the Building Committee, gave a brief update on the building status. Main discussion points were directed towards the gap in our funds available and how we should proceed.

The final slide, shown below, notes the Total Projected Costs are \$3,630,000 and the Insurance Proceeds are \$2,322,000, leaving a financial gap of \$1,308,000.



A Straw Poll was taken; and the members supported that the Building Committee should move forward with a Bridge Loan application to determine actual loan costs. Once more specific data is known, the church will hold another meeting to discuss and potentially make decisions on how to proceed with building costs.

### 3. Other Business

No other business was proposed.

The Moderator recapped the pending action items and indicated a future Business meeting will likely occur on Feb 24<sup>th</sup> 2019 to resolve the budget.

Seeing no further discussion points, the Moderator requested a motion for adjournment.

### Adjournment:

Jen Langley made a motion to adjourn which was seconded by Jan Rostron.

The meeting was adjourned at 1:31 PM.

Respectfully submitted,  
Valerie Davio, Church Clerk

## PASTOR'S REPORT 2019

Dear Friends,

When Americans think of Church success they typically think of the numbers of people participating -- especially on Sunday morning. If you look at the reasons Paul expresses thanks to God for the Churches to whom he writes you find something quite different. He thanks God for things like faith, hope, love, perseverance, labor and witness. He is grateful for Christian virtue and service.

If this is the measure, then First Baptist must be considered a very successful ministry. Your faith has been obvious. It has yielded in extraordinary generosity in contributing to our ministry and the building project, to the needs of the saints and those outside our doors. It is seen in your attitude to the delays, setbacks and challenges in the building project. There is no fault finding or worry, just statements like, "God's time, God's way, He is testing us, God has this, He is in control...."

Your love can be felt. You mourn with those who mourn, and rejoice with those who rejoice. You support one another. The community care team is the official ministry of caring and it does such good work, but it is done unofficially all the time as well. You welcome new comers and make them feel like family from the first day. You find ways to sneak money to those struggling financially with specific needs. You visit the sick and show up at funerals and thank and encourage anyone who serves; and send your love all over the world through your mission offerings and projects....

The perseverance is obvious. The emergency of our building burning brought a predictable response. All hands showed up on deck and we got things going without the building, but the irksome, tedious toil has gone on for years. Every Sunday morning, I see Steve and Dennis and others there early and when I leave late after talking to everybody I need to and trying to drag Anne away from people, Steve is there dancing with that cord and loading his truck, Dennis is finishing up the packing and countless others are moving chairs around or packing up other stuff. The building committee wanted to be watching and celebrating by now, but every week presents a challenge to ingenuity so we can manage with less than we need and find some more money. The parsonage has been repaired, children have been loved and taught, youth ministry continues, we worship every Sunday and we serve a dinner every Wednesday all while being shorthanded. We count money and do our banking without a financial secretary and our overburdened treasurer and Trustees wrestle with a system that badly needs updating. This year it will get it. The complaints are rare and always meant to laugh at our circumstances.

This leads me to the last virtue to mention: joy. You are a buoyant positive people, even the pessimists are full of joy and hope for the future; because of confidence in God. I wish I could take credit for these, but I am carried by your Faith and love.

This year I had planned to complete our response to our crisis with constitutional amendments to make permanent the changes we made. However, it has become apparent that we need to do a total revision of our constitution. It makes sense to do it all at once. The Deacons and I began the process of being ready to take advantage of the building on day one and have made good progress. We did a fund raising presentation, which was really a well-deserved commendation to a generous congregation. We have also begun to interview potential candidates for the associate position you have authorized.

This new year presents us with three big initiatives that I plan to do with the Deacons: 1. We need to shape our ministry and structure around our Church's heart commitments and passion. In a nutshell we want to streamline the structure to free lay people to follow God's leading into ministry. We also want to work at equipping and encouraging each of us to find or create a ministry that goes outside our doors. This will involve an overhaul of our constitution. At that time, we will finalize the changes we have made in response to our crisis. 2. We need to call and integrate an associate pastor into our ministry. 3. We need to implement our plans to take advantage of our new building to welcome and reach out.

On a personal note, Anne and I are so grateful for the support and love we have experienced from you. You treat me far better than I deserve.

Your partner in the great work,  
Rick Pinilla

## REPORT OF THE EXECUTIVE BOARD 2019

The Executive Board is made up of the following position and in 2019 were held by the respective members:

Moderator – Keith Davio	Vice Moderator – Vacant
Treasurer – Jen Langley	Clerk – Valerie Davio
Trustees Chair – Jim Rostron	Deacons Chair – Carol Rataj
Christian Education Chair – Karisa Dubuque	Missions Chair – Chris Clark
Pastor – Rick Pinilla	

The Board is required to meet 4 times a year for routine quarterly business and thereafter as needed.

Aside from the normal business, this Board began looking at the potential for a different overall governing board structure, currently dubbed as “single board structure”. In basic terms, this is one large board with several small sub-committees. This in no way changes our ministries, it just reduces some of the overhead and increases communication efficiency. There have been discussions on this topic for several years now and this Board wanted to finally take this up. One key rationale for the change is the difficulty in filling all our required board vacancies year after year. After preliminary discussions, it was determined this topic will be postponed due to the upcoming key events (i.e. church move in and pastoral search) requiring prioritized attention. This will be revisited with a concerted effort in the Spring of 2020.

The Pastoral Search Committee, as a subcommittee of the Executive Board, made great progress throughout 2019. The Congregation agreed by vote to proceed with making Rick Pinilla the Senior Pastor and have the Search Committee look for an Associate Pastor. By the end of 2019, the Search Committee had actively engaged with potential candidates.

This has been another great year with great internal leadership. I thank each volunteer for their many hours of time serving our Lord’s church.

Respectfully submitted,  
Keith Davio, Moderator

## Christian Education Annual Report 2019

**Budget** – As of November, only 27% has been used. We gave 6 kids camp scholarships for going to Camp Berea, using 53% of the budget. Starting in September, Shelby Hawks introduced a new curriculum. It includes two large story books, four leaders' books, and various posters for different activities. The total cost of these so far was \$185.80 for 2019, we are awaiting an adjustment for the most recent 3-month order of teacher books. There will be a few line items moved from CE Board to the Deacons Budget; these are, Adult Continuing Education, Adult Scholarships, and Adult Sunday School. We have also requested to raise the Camp Scholarship fund by \$500 due to an increased interest in camps and cost. This will put the total budget requested for 2020 at \$4,500.00.

**Nursery/Children's Church** – We started a new system for coverage due to fewer kids in both areas. We started by scheduling four people when we moved to the Senior Center. If the fourth person wasn't needed, then they could choose to go back to church. As we put together the schedule for September through November, we only have three people scheduled to start, and if the numbers for that Sunday were large between Nursery and Children's Church, we could pull in a fourth person from our list. We added Dan Nash back to the rotation of teachers. We have a total of nine teachers/helpers for Children's Church and eight for nursery. As mentioned above, we started a new curriculum for Children's Church at the beginning of September and plan to carry this in to 2020 as it has been going well. These materials run for three months at a time and align with our teacher rotation schedule.

**Adult Discipleship/Small Group Bible Studies** – They both took a break over the summer, but the Women's Bible Study on Wednesday mornings at 10:00am did a study called 'The Armor of God' in the fall. The small group study on Thursday nights on Genesis continued in the fall as well. The ideal plan for Adult Discipleship would be that anyone interested in leading a group study would be trained, get materials, or get advice from the Pastor and lead the study on their own, especially if we go to the single board system. These duties have now been taken over by the Discipleship team and will no longer be led or tracked by the Christian Education Board.

**Youth Group** – It is still being led by Steve and Debbie Girdwood. They meet either at the Parsonage or at their house and anticipate around 8-10 kids each week. Steve and Debbie are still looking for a couple other leaders to step in and take over at some point in the future.

Our members this past year have been excellent in organizing and participating in various events that the CE Board covers including: arranging camp scholarships, putting together some food for the community BBQ, hosting a Christmas celebration for our children's ministries, weekly teaching and monitoring of children in nursery and Children's Church, and collection of Operation Christmas Child. Thank you to Brenda Howard, Deb Girdwood, Shelby Hawks, Julie Pelletier, and Rick Pinilla for their faithful service on this board and to our Church Family.

Respectfully Submitted,  
Karisa Dubuque – CE Board chair

## Adult Discipleship Committee Annual Report 2019

The Wednesday Ladies' Bible study was the main focus for the ADC during the year. We traveled from Heaven to Earth, while exploring our gifts, to donning Spiritual Armor to being Thankful for all the above and more. Most of the studies began each session viewing a DVD, followed by a workbook or study guide discussion. All participants learned a great deal from both methods. Here are the studies:

"The Real Heaven" by Chip Ingram

"Your Devine Design" also by Chip Ingram

"The Armor of God" by Priscilla Shirer

The final study in November was about Thankfulness. It gave the group new thoughts about what it means to Thank and Praise the Lord for all He has done for us.

Praying together, studying God's Everlasting Word, sharing our stories and experiences, and encouraging one another has built a wonderful group of friends that basks in the love and joy of knowing Jesus Christ as our Savior. We realize our journeys in life are toward the same destination, but each believer is on a unique path. The results being an attitude of compassion and empathy, of understanding, and a desire to help one another live and grow in the Lord. Wrap this all up in a warm love for each other that surpasses understanding.

Through these studies, Bible memorization comes easily as we talk, dwell on, and discuss God's precious Word. Oh, and we do depend on the Holy Spirit to teach, guide, and strengthen us as we learn. Here's an example:

*"Since then, you have been raised with Christ, set your hearts on things above, where Christ is seated at the right hand of God. Set your minds on things above, not on earthly things. For you died and your life is now hidden with Christ in God. When Christ who is your life appears, then you also will appear with him in glory." Colossians 3:1-4*

We welcome anyone who has a desire to be part of this fellowship to come when we resume our meetings this Spring. All you need is a desire to strengthen your relationship with Jesus Christ – He will do the rest.

Humbly submitted in Jesus Christ our Lord,

Carol Rataj

Tina Meagher

## **YOUTH GROUP – 2019**

Our number of regular attendees has remained fairly consistent in the Youth Group this past year. We have had five (5) – six (6) regular attendees, ranging from 6<sup>th</sup> – 10<sup>th</sup> grade. On occasion, group members will bring friends to join us. We continue to have regular Sunday evening meetings, and have rotated the meetings between the Church parsonage and the Girdwood residence. Each Sunday meeting includes social time, a time of games, and Bible Study. This past fall we have focused on the Prodigal Son, the theme for the upcoming trip to Deep Freeze.

The Youth Group had a winter retreat again at Camp Berea, attending “Deep Freeze” with youth from all around New England. That event was held in March 2019. A big thank you to the Church’s support at the Valentine’s Desert Buffet, providing much of the financial aid necessary for the Youth Group to attend Deep Freeze. We also enjoyed special outings like roller skating, bowling, and a trip to a corn maze in northern Vermont.

Our volunteer leaders through 2019 were Deb and Steve Girdwood. Kayla Girdwood and Kirsten Kersey have also faithfully assisted as junior leaders throughout the year when available. Ian Dubuque also volunteered as a junior leader for the trip to Deep Freeze. We so appreciate the tremendous support of the congregation. Thanks as always to God and His faithfulness!

Respectfully submitted,

Steve Girdwood

## Report of the Board of Deacons 2019

Members: Dave Cole, Gail McCoy, Dan Nash, Jim Newcomb, Carol Rataj, and Marilyn Trumbull

*“May the God of endurance and encouragement grant you to live in such harmony with one another, in accord with Christ Jesus, that together you may with one voice glorify the God and Father of our Lord Jesus Christ. Therefore, welcome one another as Christ has welcomed you, for the glory of God.”*

*Romans 15: 5-7*

This verse has been the mantra for the Deacons throughout the year, especially the endurance part. The Deacons have ensured the Worship Service was carefully planned by delegating responsibilities to the members. These duties include: welcome & announcements, scripture reading, tithes and offerings, congregational prayer, and preparing and serving communion. In addition, deacons have set up the altar cross set, table for bulletins and Bibles, outside signs, and arranged the tables and chairs. Deacons also participated in other activities during the year such as a Maundy Thursday meal at Easter time, providing palms for Palm Sunday, Mother’s Day carnations, a Christmas Eve service, and Sunday services at Genesis for three months.

The Deacons ministered to the church family through home visits, cards, phone calls, bringing flowers or a meal, and hospital visits. Under the leadership of Gail McCoy, the CCT has given caring support and encouragement to hurting family members. Your dedication to this worthy ministry is greatly appreciated and valued. Another avenue of support is to oversee the Deacons’ Fund. Donations to this ministry have helped some of our church members through difficult and overwhelming circumstances. Folks have been helped financially to get back on their feet through the loving giving of our church family. It is a true blessing to be part of such a generous congregation. Praise God!

In June, the Deacons orchestrated the move of the FBC worship services to the Upper Valley Senior Center. While it proved to be additional work setting up, the benefits of being close to the community and our actual church location have been valuable. Visitors and local folks have graced our worship service and some have become regular attendees. Praise God!

Deacons met and discussed how to best serve our Lord and the church family from day one in our new building. A hospitality committee was formed to greet and provide information to folks as they enter the new space. Also, an informational brochure was generated, printed, and is available. It explains who we are at FBC, our ministries, and contact information. This will be a good asset when we ultimately move into the new church. Plans to reach people for the Lord and to build up those who already have a relationship with Him through Bible studies and small group studies are on the agenda as well. Praise God! Bringing many types of requests to our Lord in prayer is the most important contribution the Deacons made to our beloved church family last year. You have seen us praying before services, during services, and after services. We pray inside, outside, in all four seasons, in all types of weather. We pray in homes, in hospitals, over the new building, in cars, in restaurants, with hands on, hands embraced, and hands lifted. We pray for folks needing surgery, healing, financial help, family support, a vehicle, encouragement, traveling mercies, safety, protection, and a host of other needs. We pray for everyone. Praise God who hears our every prayer!

*“And pray in the Spirit on all occasions with all kinds of prayers and requests. With this in mind, be alert and always keep on praying for all the saints.” Ephesians 6:18*

In closing, the Deacon Board is losing two faithful members: Dave Cole and Marilyn Trumbull. You both have shown steadfastness, commitment, and above all love to our church family. Thank you, and we pray you receive abundant blessings for many years of dedication to the people of First Baptist Church. Praise God for faithful servants!

Respectfully submitted in Jesus Christ,  
Carol Rataj - Chair

***First Baptist Church of Lebanon Missions Board***

Chris Clark-Chair

Cathy Clark-Secretary

Ruth Newcomb

Mike Barragan

Wilma Hadley

Dorinda Washer

**2019 Annual Report**

The Missions Board continued our outreach to the Community with the Wednesday Night Dinners and Food Pantry. We would like to thank the Lebanon Senior Center for graciously allowing us the use of their facility. The Food Pantry is open the first Wednesday of each month from 5-6 pm during the Community Dinner and the 4<sup>th</sup> Saturday of each month from 10-11 am. The Food Pantry currently serves ~ 15-20 families per month and the Community Dinners continue to serve ~20–30 people each Wednesday from 5:30-6:30. We hosted several themed dinners for Valentine’s Day, Easter, and Thanksgiving with special food, table decorations and party favors. During Easter Jim Newcomb did a scripture reading and prayer before the dinner. We appreciate all those who donate their time and culinary talents each week to serve others. We are always looking for new volunteers.

We again challenged the Church Boards and Groups to sign up for a Community Dinner this year. (i.e. Women’s Bible Study, Men’s Breakfast, Youth Group and W2W) Thank you to all who participated and prepared and served food. In February we began Pantry Food Drives by asking the congregation to donate specific items each month.

In August, the Missions Board and Christian Ed Board partnered to host the 3<sup>rd</sup> Annual Community BBQ which was held at the CCBA Pavilion. Karen Burgess provided music for the Worship Service. We would like to offer a big Thank You to all who helped with this event.

The Missions Board provided ongoing support to The Clemmers who are medical missionaries in the Congo, Chris McMillian, and Daniel Garrison-Edwards for Coalition for Christian Outreach. We look forward to continuing support for these programs. We added a Fellowship Fund to the budget to support programs such as the Men’s Breakfast and W2W. We also helped send men to the Warrior’s for Christ Men’s Conference at Waterville Valley.

We enjoyed our talk with Anna and David Hurford in October about a program called Joni and Friends that help support families with disabilities enjoy a camp experience. The Board is excited about the upcoming year and the possibilities of expanding our programs.

Respectfully Submitted,

Chris Clark-Chair

## First Baptist Church Trustee Annual Report 2019

This year has been a challenge to meet the needs of the New Building and managing the Church's needs. There have been generous donations to all parts of our budget.

We have made 4 payments to our contractor (GC3) totaling \$282,787.00, this came from our giving and the community. We also sent GC3 the Mascoma Bank Loan proceeds of \$201,294.00. We also have not had any trouble paying any bills or making our commitment to our mission outreaches.

Through a donation some things were done at the parsonage,

- The tree near the garage has been taken down (with half coming from the neighbor)
- Concrete in the front walk was replaced
- Front steps painted
- Front porch floor repaired and painted
- The old asphalt in driveway taken out and gravel put in

We had an Independent Accountant's Review done for the year 2018, which shows that everything is in good standing.

We have made good progress on the Job Descriptions and Confidentiality Agreement, but they are not complete at this time.

The Trustees decided to go with one computer program (QuickBooks) for both the Financial Secretary and Administrative Assistant's computers. This, we feel, will streamline the book keeping and there is no cost for this program.

I want to thank everyone for your support and help, this year has been a long journey.

Respectively Submitted  
Jim Rostron

**FIRST BAPTIST CHURCH – BUILDING COMMITTEE  
2019 ANNUAL REPORT**

2019 has been the year of construction. The committee has spent its time supervising construction of the new building, and making decisions concerning construction features and design elements. We designed the project for a budget of \$2.5M. However, we have had to work very hard to cut costs after getting a final construction estimate of \$3.9M, more than \$1.5M over our insurance proceeds. The construction market here in New Hampshire is mostly to blame, along with increased materials costs. The committee recommended, and the church members voted to approve construction financing to help bridge the gap between insurance proceeds on hand and actual construction costs.

The members of the committee during 2019 have included Chris Scholtz, Janet Hall, Cathy Clark, Dave Cole, Steve Girdwood, as well as Jim Rostron and Pastor Rick Pinilla in an ad hoc capacity.

To date the exterior construction is almost complete, with the exception of one side of the roof, some exterior trim, concrete work at the front entrance and landscaping which we hope to finish this coming Spring. We have designed for a future steeple, and will plan to fundraise for that design feature down the road when the rest of construction is completed. The interior roughed-in plumbing and electrical work is being completed, and the installation of drywall is underway. The HVAC system is being finished up with the exterior compressors. The interior HVAC is installed. We have worked with our general contractor, GC3, to develop a plan to turn the building over to us prior to receiving the certificate of occupancy. This has been done to save on the cost of interior finishes (paint, carpeting and finish trim work) and installation of the bathrooms. To get the certificate of occupancy, we will need to complete the concrete work at the front steps and get the bathrooms on the first floor finished. The plan is for us to take possession of the building with the first floor done except for paint, finish trim work, carpet and bathrooms. The second floor will also need paint, carpet, finish trim work and bathrooms completed. The basement will need drywall installed on the walls, finish trim work, paint, bathrooms finished and the kitchen finished.

We are funding the project with the approximately \$2.3M in insurance proceeds, roughly \$600K in construction financing (with another \$50K available if needed), and with grants and donations. God has been faithful and we have collected more than \$300K in grants and donations to date.

It has been our pleasure to serve in this capacity again this last year. We look forward as a committee, and as a congregation, to gaining occupancy of the building in the coming months. God is good!

Respectfully submitted,

Steve Girdwood, Chair

**First Baptist Church of Lebanon  
Report of the Church Clerk  
2019**

No new members were voted into membership in 2019.

There were no baptisms in 2019.

The following person was removed from membership in 2019:

Carl Adams-Deceased

Respectfully Submitted,  
Valerie Davio  
Church Clerk

## REPORT OF THE NOMINATING COMMITTEE FOR 2020

### Executive Board Officers

Moderator:	Steve Girdwood	1 year
Vice-Moderator:	Vacant	1 year
Clerk:	Vacant	1 year
Treasurer:	Keith Davio	1 year
Financial Secretary:	Vacant	1 year
Asst Fin. Sec:	Vacant	1 year

### Board of Diaconate – 3 years (6-12 Elected; members only)

Jim Newcomb – Jan 2022 <sup>(2)</sup>	Gail McCoy - Jan 2023 <sup>(2)</sup>
Dan Nash – Jan 2022 <sup>(2)</sup>	Vacant – Jan 2023
Carol Rataj – Jan 2022	Vacant – Jan 2023

### Board of Trustees – 3 years (6 Elected; members only)

Chris Scholtz – Jan 2021 <sup>(2)</sup>	Vacancy – Jan 2022	David Rataj – Jan 2023
Steve Girdwood – Jan 2021	Kevin Tole – Jan 2022 <sup>(2)</sup>	Valerie Davio – Jan 2023

### Board of Christian Education – 3 Years (6-12 Elected; 2 nonmembers allowed)

Deb Girdwood – Jan 2021	Shelby Hawks – Jan 2022 <sup>(2)</sup>	Brenda Howard - Jan 2023 <sup>(2)</sup>
Julie Pelletier – Jan 2021		Cheril Maynard – Jan 2023
		Karisa Dubuque – Jan 2023 <sup>(2)</sup>

### Board of Missions – 3 years (3-6 Elected; 1/3<sup>rd</sup> nonmembers allowed)

Michael Barragan – Jan 2021	Chris Clark – Jan 2022 <sup>(2)</sup>	Ruth Newcomb – Jan 2023 <sup>(2)</sup>
	Cathy Clark – Jan 2022 <sup>(2)</sup>	
	Wilma Hadley – Jan 2022	
	Dorinda Washer – Jan 2022	

Date indicates last monthly meeting Board Members attend of their current term. Board members may serve up to two consecutive terms.

### Respectfully Submitted, The Executive Board

Keith Davio	Jen Langley
Valerie Davio	Chris Clark
Karisa Dubuque	Jim Rostron
Carol Rataj	Pastor Rick Pinilla

\* indicates new nominee for this year

<sup>(2)</sup> indicates currently serving or being nominated for 2<sup>nd</sup> term on Board

# FINANCIAL SECRETARY REPORT 2019

## Giving for 2019

General Offering	\$143,713.09
Interest (Investment Income)	\$7,532.85
Youth Group	\$1,270.00
Community Support	\$173,733.60
Deacons Fund	\$2,825.00
In and Out	\$2,510.00
Insurance (Sign, Trees, Lawn)	\$15,059.98
Missions (Total)	\$7,798.00
Total for 2019	\$354,442.52
Mascoma Bank Loan Proceeds	\$201,294.00
Bank Account Balances As Of 12/31/2019	

Main Checking	\$43,478.09
Deacons	\$3,588.25
Raven Box	\$15,059.46
Camp Scholarship	\$757.65
Insurance	\$12,820.69
Community	
Support	\$23,768.19

Respectively Submitted  
Jim Rostron  
Kevin Tole  
Financial Secretaries

Treasurer's Report -  
 First Baptist - Operating Budget

Cover Page 2019

<b>OVERALL SUMMARY</b>	<b>Budget 2020</b>	<b>Budget 2019</b>	<b>Actuals 12/31/2019</b>
<b>INCOME</b>	265,100.00	186,289.00	339,382.54
<b>EXPENSES</b>	265,070.98	185,651.50	723,326.22
<b>NET INCOME/LOSS</b>	29.02	637.50	(383,943.68)

Line #

<b>INCOME</b>	<b>Budget 2020</b>	<b>Budget 2019</b>	<b>Actuals 12/31/2019</b>
1 General Offering	148,950.00	153,989.00	143,713.09
2 Investment Income	7,700.00	7,300.00	7,532.85
3 Community Support Gifts	108,450.00	25,000.00	173,733.60
6 Deacons Fund		-	2,825.00
7 In/Outs (from below)		-	2,510.00
8 Missions Offering (from below)		-	7,798.00
9 Youth Group (from below)		-	1,270.00
<b>Total Giving Income</b>	<b>265,100.00</b>	<b>186,289.00</b>	<b>339,382.54</b>
Insurance income			15,059.98
Loan Proceeds	400,000.00		201,294.00
<b>Total Combined Income</b>	<b>665,100.00</b>	<b>186,289.00</b>	<b>555,736.52</b>

<b>EXPENSE</b>	<b>Budget 2020</b>	<b>Budget 2019</b>	<b>Actuals 12/31/2019</b>
Pastoral Package	74,665.00	71,399.00	58,507.42
Pastoral Parsonage	12,250.00	7,520.00	6,493.59
Christian Education	4,600.00	6,600.00	2,013.57
Youth Group	3,000.00	3,000.00	590.00
Spiritual Formation	6,300.00	1,000.00	191.58
Missions	14,450.00	13,950.00	8,421.84
Worship	10,600.00	12,500.00	6,235.11
Church Building	112,605.98	23,190.00	44,782.63
New Building	201.00	12,110.50	566,191.50
Church Office	26,600.00	27,614.00	23,130.98
In/Out			2,510.00
Mission Offering (expense side)			3,590.00
Deacons Fund			668.00
<b>Total</b>			<b>723,326.22</b>

See Notes on next page

**Notes:**

- Income projections were not updated at the time of the loan approval
  - 2019 expenses were adjusted when the congregation voted to approve the Mascoma loan
  - Net Income/ Loss- \$100,000 was taken from the Building Fund (partial prior year funds) and \$200,000 from the loan fund
  - Community Support income includes: Building Fund, Fundraising building project & Community Support
  - Missions income includes: Raven Box, Clemmers, Coates, General Missions, World Missions and ABCVNH Annual offering
  - Youth Group Income: Financial Secretary recorded as Camp Berea
- 102 Pastoral Salary: increased by 3% and there is an extra pay period in 2020
- 803 Increases number of hours for new building
- 806 Zeroed out; church will be heated with propane
- 807 Insurance is quoted for both the Church Building and Parsonage
- 809 Church will be heated with propane
- 813 Reflects interest only payments
- 815 Added water and sewer back into the Church Building
- 907 Secretary: Increased salary by 3% and there is a 3rd month with an extra pay period
- 908 Audit Services increased due to additional entries for new building

Treasurer's Report -  
 First Baptist - Operating Budget

2019

<b>OVERALL SUMMARY</b>	<b>Budget 2020</b>	<b>Budget 2019</b>	<b>Actuals 12/31/2019</b>
<b>INCOME</b>	265,100.00	186,289.00	339,382.54
<b>EXPENSES</b>	265,070.98	185,651.50	723,326.22
<b>NET INCOME/LOSS</b>	29.02	637.50	(383,943.68)

Line #

"Line #'s " to the left are for ease of discussion only; they have no accounting purpose/ function

<b>INCOME</b>	<b>Budget 2020</b>	<b>Budget 2019</b>	<b>Actuals 12/31/2019</b>
1 General Offering	148,950.00	153,989.00	143,713.09
2 Investment Income	7,700.00	7,300.00	7,532.85
3 Community Support Gifts	108,450.00	25,000.00	173,733.60
6 Deacons Fund		-	2,825.00
7 In/Outs (from below)		-	2,510.00
8 Missions Offering (from below)		-	7,798.00
9 Youth Group (from below)		-	1,270.00
<b>TOTAL GIVING INCOME</b>	<b>265,100.00</b>	<b>186,289.00</b>	<b>339,382.54</b>
Insurance income		-	15,059.98
Loan Proceeds	400,000.00	-	201,294.00
<b>Total combined income</b>	<b>665,100.00</b>	<b>186,289.00</b>	<b>555,736.52</b>

<b>EXPENSES</b>	<b>Budget 2020</b>	<b>Budget 2019</b>	<b>Actuals 12/31/2019</b>
<b>PASTORAL COMPENSATION</b>			
<b>Total</b>	73,900.00	70,699.00	58,507.42

<b>PASTORAL PROFESSIONAL EXPENSES</b>			
111	Auto/Professional Exp.	500.00	500.00
112	Continuing Education	200.00	200.00
113	Conventions	65.00	-
	<b>Total</b>	765.00	700.00

<b>PASTORAL PARSONAGE EXPENSES</b>			
201	Capital Improvements	2,000.00	-
202	Electricity	2,100.00	850.00
203	Fuel Oil	2,700.00	1,700.00
204	Phone Internet	1,950.00	1,900.00
205	Maintenance	2,000.00	2,000.00
206	Trash Removal	600.00	600.00
207	Water & Sewer	900.00	470.00
	<b>Total</b>	12,250.00	7,520.00

<b>CHRISTIAN EDUCATION</b>		<b>Budget 2020</b>	<b>Budget 2019</b>	<b>Actuals 12/31/2019</b>
301	Adult Continuing Education	301/302 moved to	1,500.00	318.27
302	Adult Sunday School	Spiritual Formation	500.00	-
303	Camp Scholarships	2,000.00	2,000.00	1,065.00
304	Children & Youth Sunday School	500.00	500.00	178.30
305	Children/Youth Supplies & Bkgnd Checks	1,000.00	1,000.00	413.00
306	Vacation Bible School/Special Events	500.00	500.00	39.00
307	Adult Scholarship	600.00	600.00	-
	<b>Total</b>	4,600.00	6,600.00	2,013.57

<b>YOUTH GROUP</b>				
401	Youth Group Income	0.00	-	1,270.00
402	Youth Group Expense	3,000.00	3,000.00	1,860.00
	<b>Total</b>	3,000.00	3,000.00	590.00

<b>SPIRITUAL FORMATION</b>				
501	Church Retreat	50.00	50.00	-
502	Community Care/Outreach	150.00	100.00	128.58
503	Hospitality	4,000.00	750.00	63.00
504	Leadership Development	100.00	100.00	-
505	Adult Continuing Education	1,500.00		
506	Adult Sunday School	500.00		
	<b>Total</b>	6,300.00	1,000.00	191.58

<b>MISSIONS</b>				
601	Camp Sentinel	750.00	750.00	750.00
602	New Mission Opportunities	1,500.00	1,500.00	459.21
603	Community Dinner	1,500.00	1,000.00	703.72
604	Mission Project	2,500.00	2,500.00	-
605	Overseas Missions	800.00	800.00	-
606	Pastoral Emergencies	2,000.00	2,000.00	1,311.11
607	Chris McMillian	3,000.00	3,000.00	3,000.00
608	Daniel Edwards	1,200.00	1,200.00	1,200.00
609	Fellowship Fund	1,200.00	1,200.00	397.80
610	Clemmers		600.00	600.00
	<b>Total</b>	14,450.00	13,950.00	8,421.84

**WORSHIP**

701	Advertising	3,000.00	4,500.00	295.75
702	Convention Delegates	350.00	325.00	345.00
703	Fellowship Supplies	750.00	750.00	-
704	Organist Services	5,000.00	5,500.00	4,900.00
705	Worship Supplies	1,200.00	1,200.00	432.53
706	Music	300.00	225.00	261.83
	<b>Total</b>	10,600.00	12,500.00	6,235.11

**CHURCH BUILDING**

		<b>Budget 2020</b>	<b>Budget 2019</b>	<b>Actuals 12/31/2019</b>
801	Capital Improvements	3,000.00	-	31,172.00
802	Custodial Equipment	900.00	750.00	33.29
803	Custodial Services	9,400.00	4,000.00	3,671.13
804	Custodial Supplies	1,000.00	400.00	191.00
805	Electricity	7,500.00	4,000.00	8.00
806	Fuel Oil	0.00	650.00	-
807	Insurance	41,000.00	8,900.00	7,399.02
808	Maintenance	500.00	500.00	-
809	Propane Gas	900.00	250.00	-
810	Telephone Internet	1,320.00	590.00	-
811	Trash Removal	800.00	250.00	-
812	Maintenance	500.00	500.00	-
813	Mascoma Bank Loan Repayment	18,265.98	2,400.00	2,308.19
814	ABEC Loan Repayment	24,000.00	-	-
815	Water and Sewer	1,500.00	-	-
	<b>Total</b>	112,605.98	23,190.00	44,782.63

**New Building Expenses**

		<b>Budget 2020</b>	<b>Budget 2019</b>	<b>Actuals 12/31/2019</b>
	Rent: Middle School (insurance money)	-	6,583.50	6,583.50
	Rent: Sr Center (insurance money)	-	2,125.00	2,125.00
	Rent: Sr Center-(non insurance money)	-	3,000.00	3,000.00
	Rent- Storage unit	201.00	402.00	402.00
		-	-	-
	Building Construction costs	-	-	554,081.00
		-	-	-
	<b>Total</b>	201.00	12,110.50	566,191.50

**CHURCH OFFICE**

901	Bank Service Fees	600.00	375.00	624.84
902	Equipment Service	100.00	100.00	-
903	FICA & IRS	2,800.00	3,015.00	1,843.75
904	Office Equipment	350.00	335.00	309.03
905	Office Supplies/Postage	2,400.00	2,400.00	2,120.12
906	Printing	100.00	100.00	-
907	Secretarial Services	14,750.00	16,789.00	13,483.24
908	Audit Service	5,500.00	4,500.00	4,750.00
	<b>Total</b>	<b>26,600.00</b>	<b>27,614.00</b>	<b>23,130.98</b>

		<b>Income</b>	<b>Expense</b>	<b>Balance</b>
2003	Deacon's Fund	4,183.00	668.00	3,515.00

**IN/OUT ITEMS**

		<b>Income</b>	<b>Expense</b>	<b>Balance</b>
3002	Petty Cash	0.00	-	
3005	Kathy Coutermarsh Funeral	810.00	810.00	
3007	Tree Removal	1,700.00	1,700.00	
	<b>Total</b>	<b>6,693.00</b>	<b>2,510.00</b>	<b>-</b>

**MISSIONS OFFERING**

		<b>2019 Total YTD In</b>	<b>2019 Total YTD Out</b>	<b>Balance</b>
4001	Raven Box	4,183.00	668.00	3,515.00
4002	Coats, John & Debbie	0.00	-	-
4003	General Missions	3,590.00	3,590.00	-
4004	World Missions	0.00	-	-
4005	ABCVNH Annual Offering	0.00	-	-
	<b>Total</b>	<b>3,590.00</b>	<b>3,590.00</b>	<b>3,515.00</b>

## REPORT ON TRUST FUNDS & ACCOUNTS

### Accounts & Designated Funds

Checking Account - Operating Budget	43,478
Deaconate Fund	3,588
Raven Box Account	15,059
Camp Scholarship Fund	757
Frank Walton Memorial Fund	1,139 (designated: stain glass)
Building Fund	5,003
Pauline H Whittier Fund	3,345 (designated: Organ/Piano)
Community Support (Fire Fund)	23,821
Insurance	12,820
<b>subtotal</b>	<b>109,010</b>

### Trust Funds Invested in 1997 with American Baptist Foundation

Pellerin Room Fund	5,000 (Maintenance)
Sawyer/Leavitt Fund	6,000 (Sunday School/Camp)
<b>subtotal</b>	<b>11,000</b>

### Trust Funds Invested in 2000 with American Baptist Foundation

Lewis Emery Fund	1,200 (Camp Scholarship)
<b>subtotal</b>	<b>1,200</b>

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<b>TOTAL - Trust Funds &amp; Accounts</b>	<b>251,610</b>
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