

ANNUAL REPORT 2018



First Baptist Church of Lebanon, NH
Not a perfect church, not a perfect people, just a simple desire to follow Jesus.

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ANNUAL MEETING AGENDA – January 27, 2019

Meeting will be called to order

Opening Prayer

ARTICLE I. New Membership Nominations

ARTICLE II. REPORTS OF BOARDS, COMMITTEES, & OFFICERS

A. Discussion of Minutes for 2018

B. Annual Reports

Pastor

Executive Board

Church Clerk

Board of Deacons

Board of Trustees

Board of Christian Education

Board of Missions

Financial Secretary

Treasurer

ARTICLE III: REPORT OF THE NOMINATING COMMITTEE

ARTICLE IV: OTHER BUSINESS

A. Old Business

B. New Business

1. Vote on 2019 Proposed Budget
2. Pastor Search Committee Update
3. Building Update/Decisions
4. Other

ADJOURNMENT

First Baptist Church of Lebanon Statement of Faith and Church Covenant

This church receives the Bible as its final authority in all matters of faith and practice, and as an all-sufficient basis for its teaching. As a summary of principles for Christian conduct among its members, it adopts the following church covenant:

Covenant of the First Baptist Church Lebanon, New Hampshire (adopted 1997)

Having been led by the Spirit of God, to receive the Lord Jesus Christ as our Savior, and pledging to serve Him in all we do, we joyfully enter into covenant with one another as one body in Christ:

Accepting Believer's Baptism as the outward and visible sign that we are raised to a new life in Christ and are His disciples moving out into the world to represent Him and model His love for all mankind; to live in a manner that reflects justice in our dealings, generosity in our sympathy, sincerity in our actions and true compassion to our fellow human beings; to pray for one another, for the church, for all the world and for our children, nurturing them with the love of Christ; to study the Word of God and seek His guidance in all that we do and seek the receiving, refreshing, comforting and equipping power of the Holy Spirit empowering us to share and spread the light of God's love.

We engage to strive together toward prosperity of this church in spirituality, holiness, comfort and knowledge; to sustain its worship, discipline, and doctrines; to contribute cheerfully and regularly to the support of the ministry, the expenses of the church; to be faithful stewards of all the Lord has given us and enhance our support of His ministry through donations of our time, talents and effort and by working together to create growing bonds of fellowship, love and unity between one another as believers in Jesus Christ. We further engage to walk together in Christian love and watchfulness, giving and receiving admonition with humble hearts and affection; to aid each other in sickness and distress; to cultivate Christian sympathy in feeling and courtesy in speech and to be slow to take offense and always open and ready for reconciliation.

In all we do we will continue to grow in Christ and glorify His name. Our love in action will bring joy to a brother, a sister or a non-believer, for in Christ praise and worship are a believer's lifetime pursuit. We will live lives that reach out to others offering them the hope and the promise and the blessings of a daily, growing relationship with our Lord and Savior, Jesus Christ.

FIRST BAPTIST CHURCH OF LEBANON
Annual Meeting Minutes
January 28, 2018

Keith Davio, Moderator, called the meeting to order at 11:40 AM at the Lebanon Middle School on Moulton Ave in Lebanon. There were 38 members present at the opening of the meeting.

Keith opened the meeting with prayer.

ARTICLE I: New Membership Nominations

No new members were brought forward for consideration.

Total members present remains at 38.

ARTICLE II: Reports of Boards, Committees and Officers:

A: Discussion of Minutes for 2017

It was pointed out by Jen Langley that the minutes should be amended to state the "Asst" Financial Secretary was vacant, not the primary Financial Secretary.

Motion to accept minutes of the 2017 Annual Meeting as amended was made by Jen Langley with a second by Michael Barragan. Motion passed unanimously.

B: Annual Reports

Motion to accept annual reports of Boards, Committees & Officers was made by Deb Girdwood with a second by Chris Clark. Motion passed unanimously.

ARTICLE III: Report of the Nominating Committee:

Moderator mentioned there are no changes to the officers.

Since this report was published two weeks' prior, Moderator asked Board Chairs if there were any updates.

1. Missions Board added Michael Barragan (Jan 2021).
2. CE Board added Julie Pelletier (Jan 2021).
3. Trustees are still short one member for the required six. Moderator mentioned a sixth can be appointed after this meeting for a one-year term.

Motion to accept the nominees as presented in the committee report, with the acknowledgement that Trustees are one short, was made by Dave Cole with a second by Karen Scholtz. Motion passed unanimously.

Article IV: Other Business:

A: Old business.

None identified.

B. New Business:

1. Vote on 2018 Proposed Budget:

Jen Langley presented the budget report highlighting various areas. It was noted that some of the line items were estimates with the assumption that we may or may not have a building in 2018 and things like fuel types were still not determined.

Steve and Deb Girdwood individually noted discrepancies with some of the actuals. The Christian Education "Actual 2017" numbers (300 series) mirrored the "2017 Budget" and were likely incorrect. Upon identification, it was noted the Church Building (800 series) totals for 2017 were incorrect. "Budget 2017" should be \$16,740 and "Actual 2017" should be \$11,944. Chris Clark mentioned Item 604 "Missions Projects" should reflect a 2017 Actual of \$2,500.

Moderator mentioned that all of the 2017 numbers will be reviewed and this Annual Report will be re-published once confirmed. Neither of these edits changed the outlook for the 2018 budget so this Article continued forward.

Motion to accept the Treasurer's Report and the 2018 Budget proposal as amended was made by Steve Girdwood with a second by Michael Barragan.

Motion passed unanimously.

2. Building Update

Steve Girdwood, as Chair of the Building Committee, presented the new Building Construction cost proposal and work prioritization which was part of the 2017 Annual Report, as a supplement.

Steve discussed the process and philosophy the Committee, in conjunction with the Trustees, took to come to their conclusions. He highlighted on the blueprints which items were not going to be included in the initial construction. This was primarily, but not exclusively, all of the classrooms in the building and a restroom on the second floor. The supplement showed which items will be required for future fundraising. A grant from the Mascoma Savings Bank was pending and could satisfy some of the future financial needs, but not all.

It was also noted that this budget proposal came with the agreement that \$20,000 from the existing Building Fund will go towards the construction.

Further discussions were only to clarify congregant's misunderstanding of certain line items. No new information or decisions resulted.

Motion to accept the new Building Construction cost proposal and work prioritization as outlined in the supplement was made by Jen Langley with a second by Jan Rostron. Motion passed unanimously.

3. Other Business

In response to Valerie Davio's request for a Pastoral Search Committee update, Rich Olson responded that the Committee should have a church profile completed for congregation review by March. Once that is done they can begin the actual search process. They will try to maintain better transparency moving forward.

Seeing no further discussion points, the Moderator requested a motion for adjournment.

Adjournment:

Jen Langley made a motion to adjourn which was seconded by Jan Rostron.

The meeting was adjourned at 12:45 PM.

Respectfully submitted

Doree Clifford, Church Clerk - with notes transcribed by Keith Davio from an audio recording.

PASTOR'S REPORT

Dear Friends,

I have been your interim pastor for three years now. It has been a joy to serve you. Your love, encouragement and patience with my foibles are far more than I deserve. Anne and I both agree that time with you is uplifting. You lighten our load and lift our hearts and minds to Christ. Thank you.

I was called here to help you through a crisis in the loss of a pastor and division within the Church. The task we set out together is almost complete. The Deacons and I have finished the last round of revisions to the proposed constitutional amendments. Because of the urgency of building issues, we will be presenting these for discussion and vote after the annual meeting. The process has been very encouraging. Some people shared concerns with the wording and possible effect of our proposals, so the Deacons and I took their concerns to Christ. The result was, in my opinion, much improved amendments. This is how the Body is supposed to work. I'm not the boss, the Deacons are servant leaders not directors. Jesus Christ is Lord and our respectful interaction in submission to Him will lead us to his will and unity.

One very important goal I had in responding to our crisis was to help the Deacons step up to their God given role as shepherds under Christ and brothers and colleagues to the pastor. They have taken the challenge and are stepping up. For instance, several of them disagreed with a proposal I made and the discussion ended in deadlock. So we tabled the discussion, prayed about it for a month and came back to it. Not only that, I hear from them all the time about their relationship to the congregation -- encouraging, comforting and testifying to the truth. They deserve your support and encouragement.

I am very proud of you. You continue to serve with all the inconveniences of being without a building. Some of you are wearing multiple hats, but there is no grumbling. The work goes forward and I see joy all around. The giving has been excellent. You continue to show generosity beyond our doors despite our obvious needs and we took in more than we spent.

I have little to say about the building, because I know little about construction. My comments about the building project are about the faith I see expressed. You take our snags in stride saying something like, "God knows what he is doing." You encourage one another concerning God's ability to supply. This is the way it should be.

In the next year I hope to finish the last of the work responding to our crisis, by finishing the amendments as I said above. I hope to finish a manual for the ministry of the Deacons before Spring. I also want to help the Deacons plan to hit the ground running when our building is done. There are three broad areas that we need to think through so we can take advantage of the new building and the interest it will inspire: 1. Welcome -- taking advantage of our design so those who step through our doors feel welcomed and loved; 2. Outreach -- being intentional about advertising, outreach Sundays, Bible studies for seekers and equipping ourselves to be effective witnesses where God has put us; 3. Expanded opportunities for establishing believers in the faith, equipping them for ministry and encouraging one another around Bible study, prayer and fellowship.

The longest sustained literary image of the Church is in Revelation 1:9-3:20. Each congregation is pictured as a lamp stand. The lesson is obvious: our only reason for existence is to shine the light of the goodness and greatness of God to the world by word and deed. The most awe

inspiring part of the vision is the image of Christ. When John saw that image he fell like a dead man. He was revived, so he could see the image go on. He learned that the most important feature of the church of Christ is the presence of Christ. He controls our circumstances and guarantees our victory. He rebukes our error and sin and knows our deepest motives. He knows our struggles and our enemies, but it is obvious that all of those are under his control and serve his purpose and support our work. It would be easy to look at our congregation and our current pastor and the unbelief that surrounds us; and then to see the task that we have for the future and to get discouraged. That is why we have been given the vision in Revelation. We need to look to Christ. We need to see him. We need to trust him, follow him, obey him. If we do, we will be victorious. This is the challenge from Jesus at the end of each of the letters: To him who overcomes (is victorious) O Lord help us hear what the Spirit says to the Churches.

Your partner in the great work,
Pastor Rick

**REPORT OF THE EXECUTIVE BOARD
2018**

The Executive Board is made up of the following position and in 2018 were held by the respective members:

Moderator – Keith Davio
Treasurer – Jen Langley
Trustees Chair – Jim Rostron
Missions Chair – Chris Clark
Pastor – Rick Pinilla

Vice Moderator – Vacant
Clerk – Doree Clifford
Deacons Chair – Jim Newcomb
Christian Education Chair – Carol Rataj

The Board is required to meet 4 times a year for routine quarterly business and thereafter as needed.

The intent of this Board is to provide overall church guidance and handle the larger issues within the church. Thanks to the effectiveness of each of the four Boards, anything that came up in 2018 was primarily handled at the appropriate level and only required the support of the Executive team. As such, our meetings this year were minimal and mostly routine content.

The members of this team will change next year due to turn over in the four Boards. I would like to reiterate that as a church, we are truly blessed to have each member here leading our church.

Respectfully submitted,
Keith Davio, Moderator

Christian Education Annual Report 2018

Christian Education has continued to thrive this past year thanks to the efforts of a committed CE Board. Children's Sunday ministries have seen growth in numbers due in part to the dedicated people volunteering to help in Children's Church and Nursery. Policies were reviewed, updated, and implemented to ensure the safety and protection of both children and staff members. Background checks were completed and filed with the State of New Hampshire for any individual over the age of 12 who is working with babies and children in any of First Baptist's youth programs. There is now a set procedure to follow to welcome folks who want to assist in the education and care of our children. Deb Girdwood also incorporated folders which include information about each child's allergies, age, family and other information necessary to help teachers and nursery workers give the best care and safety to the children. All these measures have given a good foundation for the Education of our youngest members when we move into the new church. Please see Deb Girdwood or Carol Rataj for details on how to become part of these rewarding ministries.

Over the Summer, four scholarships were awarded to happy campers. The CE Board helped with the Church Family picnic in June. In the Fall, the Committee presented Operation Christmas Child to the congregation with a terrific response. 31 filled and delivered boxes to give 31 underprivileged children in foreign countries a Christmas present. The CE Board purchased shoeboxes from Samaritan's Purse this year which made the process easier to manage. Thank you everyone who participated in this worthy outreach. The highlight of December was the children's Christmas party! It was a fun time for all ages with games, crafts, cookie decorating and more. A special thank you to the teens who helped out along with the teachers and nursery helpers.

Finally, I want to say thank you, thank you to this loving group of women who make up the Christian Education Board. I have participated in many committees and boards in my walk with the Lord, but this one has been unique. Every member is always ready and willing to help or volunteer with any task. Each woman has a great work ethic and unmatched integrity, also performing additional duties within our church family. In addition, these ladies have commitments outside our church with job and family responsibilities. It is with a grateful heart to these unselfish women, that I finish my term on the CE Board. May the Lord greatly bless you, as you have blessed others. You truly live by Colossians 3:17 "Whatever you do, in word or deed, do everything in the name of the Lord Jesus, giving thanks to God the Father through Him."

Please take a moment to thank these members of the CE Board: Tina Meagher, Shelby Hawks, Deb Girdwood, Brenda Howard, Karisa Dubuque, Julie Pellitier

Humbly submitted,
Carol Rataj

ANNUAL REPORT 2018
Adult Discipleship Committee
Members: Tina Meagher, Carol Rataj

We seek to develop ways to help us grow in our understanding of our Lord Jesus Christ, in order that we may follow His example and make disciples of others.

What a wonderful journey it has been meeting together to study God's word, to sharpen one another, and to experience the sweetness of Christian fellowship.

Adult Sunday School:

"The Real Heaven" with Chip Ingram

We explored the much misunderstood reality of our eternal future.

"Watch Your Mouth" with Tony Evans

This study focused on the power our words contain when we allow the Holy Spirit to control our tongues.

"The Invisible War" with Chip Ingram

This powerful presentation reminded us that our greatest foe, Satan, is a lying thief who comes to steal, kill and destroy. We put on our armor and learned how God details in His Word the battle plan to uncover Satan's cunning deceptions and to resist his sinister schemes.

Romans

We are currently studying the book of Romans, and all are invited to join. The book of Romans is a treasure trove of hope!

"Therefore, since we have been justified through faith, we have peace with God through our Lord Jesus Christ, through whom we have gained access by faith into this grace in which we now stand. And we rejoice in the hope of the glory of God." Romans 5: 1-2

Bible Study:

We led a mid-week morning Bible study following the book, "Lead Me, Holy Spirit" by Stormie Omartian. How we wished this time of study, prayer and fellowship could have gone on without a break, but we will resume with a new study in the spring.

YOUTH GROUP – 2018

The challenges of running a Youth Group without a building have played out this past year with a reduction in regular Youth Group members. We have had five (5) regular attendees, ranging from 7th – 12th grade. We continued to have regular Sunday evening meetings despite the fire, and have rotated the meetings between the Church parsonage and the Girdwood residence. Because of our reduced numbers this past year, we elected to stop meeting at the Lebanon Senior Center to avoid the cost of renting that space on a regular basis.

The Youth Group had a winter retreat again at Camp Berea, attending “Deep Freeze” with youth from all around New England. That event was held in March 2017. A big thank you to the Church’s support at the Valentine’s Dessert Buffet, providing much of the financial aid necessary for the Youth Group to attend Deep Freeze. We also enjoyed special outings like roller skating, bowling, and a trip to Launch Trampoline Park. The Youth Group held a yard sale fundraiser this past summer, with the proceeds going to our regularly supported mission in Haiti. We also held our annual Christmas Party this past December and had a large number of Youth Group alumni join us for the event.

Our volunteer leaders through 2018 were Deb and Steve Girdwood. Kayla Girdwood and Kirsten Kersey have also faithfully assisted as junior leaders throughout the year. Josh Maynard also volunteered as a junior leader for the trip to Deep Freeze. We so appreciate the tremendous support of the congregation. Thanks as always to God and His faithfulness!

Respectfully submitted,

Steve Girdwood

Report of the Board of Deacons 2018

Members: Dave Cole, Rodney Jenness, Gail McCoy, Dan Nash, Jim Newcomb, Marge Olson, and Marilyn Trumbull

Love the Lord your God with all your heart and with all your soul and with all your mind and with all of your strength.

In all your ways acknowledge him, and he will make your paths straight.

And we know that in all things God works for the good of those who love him, who have been called according to his purpose.

Mark 12:30, Proverbs 3:6, Romans 8:28

Hard to believe another year has passed and another year meeting at the Lebanon Middle School. Although we have the duty to set up and take down every week, we are very thankful for the space the Lord has provided. The school has served us well and spirits are very high and positive amongst the congregation. In the latter part of 2018, we spent time discussing and preparing for the new year and how to best minister to the congregation and community in our anticipated new building in 2019. We worked on establishing a welcome committee and a budget for coffee and snacks to welcome people each Sunday. Plus, develop a handout with information regarding the church, ministry opportunities and how to get involved at FBC.

With great joy we served in our regular responsibilities as Deacons. During the Sunday services, we helped with the welcome & announcements, scripture reading, tithes and offering, congregational prayer, and serving communion. Throughout the year we continued our other normal duties with ministering to the shut-ins with cards, flowers and visits, occasional home and hospital visits to others, assisting with funeral service needs, and providing a Sunday worship service at Genesis three months out of the year. We greatly appreciated the additional support of the Community Care Team (CCT), as they continued to provide phone calls, visits, cards, meals and prayers of encouragement to those in need. Thank you very much to all the CCT members for your dedication and loving care to our church family.

The Deacon's Fund is a vital ministry in our church because it provides the opportunity to support, encourage, and meet specific needs of members within our congregation during some of life's challenging times. Because of the faithful giving of the congregation to this fund, we have been able to assist many individuals and families in need, yet the fund has remained stable. Thank you for your faithful support of the Deacon's Fund. Because of you, many lives have been touched and blessed.

A good portion of the year was also spent discussing and working through three proposed constitutional changes: One, developing a process to address Church Discipline and Grievances, two, changing the title of "Deacon" to "Shepherd," and three, developing a Position Statement for leaders and teachers. Although we have not reached a final conclusion on the changes, we have had very productive and constructive conversation both at the board level and with the church body. We hope to come to a consensus in the new year.

Respectfully submitted,
Jim Newcomb, Chair

First Baptist Church of Lebanon Missions Board

Chris Clark-Chair

Cathy Clark-Secretary

Ruth Newcomb

Mike Barragan

Marilyn Peterson

2018 Annual Report

The Missions Board continued our outreach to the Community with the Wednesday Night Dinners and Food Pantry. We would like to thank the Lebanon Senior Center for graciously allowing us the use of their facility. The Food Pantry is open the first Wednesday of each month from 5-6 pm during the Community Dinner and the 4th Saturday of each month from 10-11 am. The Food Pantry currently serves around 30 families per month through this outreach program. The Community Dinners continue to serve around 30 people each Wednesday from 5:30-6:30. We hosted several themed dinners for Valentine's Day, Easter, Thanksgiving and Christmas with special food, table decorations and party favors. During Easter Pastor Rick did a brief sermon and prayer before the dinner and at the Christmas dinner, Jim Newcomb and several church members read the Christmas Story and sang Christmas carols while the dinner guests enjoyed cookies and punch. We appreciate all those who donate their time and culinary talents each week to serve others. We are always looking for new volunteers.

The Missions Board challenged the church to raise \$16,000 to build 2 Houses in Haiti (about \$5500 each) with additional funds sent to complete construction of a school. Praise God for His faithfulness as we raised the funds for this project! In June, the Missions Board, Christian Ed Board, and Worship Team partnered to host the 2nd Community BBQ which was held in Colburn Park. We would like to offer a big Thank You to all who helped with this event.

The Missions Board provided ongoing support to Janet Hall, The Clemmers, who are medical missionaries in the Congo, The Cap Haitian Eye Clinic in Haiti, Chris McMillian, Dan Edwards for Coalition for Christian Outreach, Wakefield First Baptist Church and a local family with a seriously ill child. We look forward to continuing support for these programs.

Respectfully Submitted,
Chris Clark

First Baptist Church Trustee Annual Report 2018

The contributions this year started out below the last 4-year average, but in July giving took an upswing and finished strong. The giving for the year finished at 83% of the budget. The good news is we only spent 76% of the budget. So we have a 7% surplus.

The Trustees have been meeting with the Building Committee and Michael of GC3 looking for ways to save money on the new building and to approve spending.

Work at the Parsonage:

- The living room floor and dining room floor were reinforced.
- We decided to take down the big tree for 2 reasons,
 - o The tree was setting on the sewer pipe and the roots were growing into the pipe.
 - o In case we need to replace the pipe in the future.
- Two vents were added to the gable ends to improve ventilation in the attic.
- The bath room vent was vented to the outside.
- Another layer of insulation was added to the attic.

A Builders Risk Insurance was added to our coverage in case of stolen property or injury or anything else associated with the building process.

Thank you for your support and may God bless us all in the coming year.

Jim Rostron

**FIRST BAPTIST CHURCH – BUILDING COMMITTEE
2018 ANNUAL REPORT**

It had been a challenging but productive year for the Building Committee. We have had to let our original architect, Jack Althouse, go, and hire a new architect, Jay Barrett. Mr. Barrett was willing to take the design features put together by Jack Althouse and was able to complete the construction documents this past summer. We have seen the completion of our building design and ultimately by year's end received our full building permit. Excavation of the new foundation has begun and we are excited about the groundbreaking and start of construction on our new church home.

The members of the committee during 2018 have included Chris Scholtz, John Hawks, Janet Hall, Cathy Clark, Dave Cole, Steve Girdwood, and Pastor Rick Pinilla in an ad hoc capacity. It is with a heavy heart that we report the loss of John Hawks in 2018. His presence around the church and on this committee will be so greatly missed.

We have moved forward with construction with the approximately \$2.3 million received from the insurance company. This will provide funds for the foundation and structural components of the new building. After the final plans were submitted for bids this past year, the actual costs came in well over our original two and half million-dollar budget – closing to \$3.9 million. The committee has worked hard to trim the construction budget through donations of materials, paring down and separating out specific bids, and limiting the amount of construction to be done at this time. The \$1.6 million in projected cost overruns have been reduced by more than \$300,000 already. This is just cost reductions associated with the building foundation and shell. We anticipate additional significant savings as we move into the bids for the interior finish, labor, and materials.

There will realistically remain a significant gap between our funds on hand and the actual construction cost. The committee will be spearheading a capital funds drive as well as reviewing construction financing options for the congregation to consider. We hope to keep the construction on pace for completion around the end of 2019. What a wonderful time that would be to celebrate the opening of our new church home!

Our general contractor, GC3, and our construction supervisor, Michael Schmidt, have been wonderful to work with. We do appreciate the expertise that they bring to the project.

Again, it has been our pleasure to serve in this capacity over the last year. We look forward as a committee, and as a congregation, to seeing God's blessing in the completion of this building process in the year ahead. Praise be to Him!

Respectfully submitted,
Steve Girdwood, Chair

**First Baptist Church of Lebanon
Report of the Church Clerk
2018**

Kim Farnham was voted into membership in 2018.

There were no baptisms in 2018.

The following people were removed from membership in 2018:

Al Joy-Letter of Transfer

Dorothy Judd-Letter of Transfer

Bill Sharp-Deceased

Wendy Dubuque-Deceased

John Hawks-Deceased

Respectfully Submitted,

Doree Clifford

Church Clerk

REPORT OF THE NOMINATING COMMITTEE FOR 2019

Executive Board Officers

Moderator:	Keith Davio	1 year
Vice-Moderator:	Vacant	1 year
Clerk:	Valerie Davio	1 year
Treasurer:	Jen Langley	1 year
Financial Secretary:	Vacant	1 year
Asst Fin. Sec:	Vacant	1 year

Board of Diaconate – 3 years (6-12 Elected; members only)

Marilyn Trumbull – Jan 2020 ⁽²⁾	Jim Newcomb – Jan 2022 ⁽²⁾
Marge Olson – Jan 2020 ⁽²⁾	Dan Nash – Jan 2022 ⁽²⁾
Gail McCoy - Jan 2020 ⁽²⁾	Carol Rataj – Jan 2022*
Dave Cole - Jan 2020 ⁽²⁾	

Board of Trustees – 3 years (6 Elected; members only)

Jim Rostron – Jan 2020	Chris Scholtz – Jan 2021 ⁽²⁾	Flossy Courtemanche – Jan 2022*
	Vacancy – Jan 2021	Kevin Tole – Jan 2022 ⁽²⁾
		Vacancy – Jan 2022

Board of Christian Education – 3 Years (6-12 Elected; 2 nonmembers allowed)

Brenda Howard - Jan 2020	Deb Girdwood – Jan 2021	Shelby Hawks – Jan 2022 ⁽²⁾
Karissa Dubuque – Jan 2020	Julie Pelletier – Jan 2021	Vacant – Jan 2022

Board of Missions – 3 years (3-6 Elected; 1/3rd nonmembers allowed)

Ruth Newcomb – Jan 2020	Michael Barragan – Jan 2021	Chris Clark – Jan 2022 ⁽²⁾
		Cathy Clark – Jan 2022 ⁽²⁾
		Wilma Hadley – Jan 2022*

Date indicates last monthly meeting Board Members attend of their current term. Board members may serve up to two consecutive terms.

Respectfully Submitted, The Executive Board

Keith Davio	Jen Langley
Doree Clifford	Chris Clark
Jim Newcomb	Jim Rostron
Carol Rataj	Pastor Rick Pinilla (a/i)

* indicates new nominee for this year

⁽²⁾ indicates currently serving or being nominated for 2nd term on Board

FINANCIAL SECRETARY REPORT 2018

Giving for 2018

General Offering	\$139,866.10
Interest (Investment Income)	\$6,349.67
Building Fund	\$27,376.74
Camp Berea	\$1,893.00
Deacons Fund	\$8,567.20
Fire Loss	\$2,700.00
In and Out	\$3,627.84
Insurance Reimbursement (Rent)	\$13,277.25
Memorials	\$170.00

Missions

Coates, John and Debbie	\$550.00
Community Dinners	\$10.00
Homes for Haiti	\$1,795.51
Missions General Fund	\$2,749.00
Raven	\$6,338.18
Missions - Other	\$425.00
Total Missions	\$11,867.69

Rent & Storage Reimbursement \$204.00

Steeple \$340.00

Total For 2018 \$216,239.49

Respectively Submitted

Jim Rostron

Lucille Fillebrown

Financial Secretaries

2018 Treasurer's Report & 2019 Proposed Budget

OVERALL OPERATING BUDGET SUMMARY

	Budget 2018	Actual 2018	Proposed 2019
INCOME	182,000	150,590	186,289
EXPENSES	147,908	113,937	164,373
NET INCOME/LOSS	34,092	36,653	21,916

Note: "Line #'s" to the left are for ease of discussion only; they have no accounting purpose/function.

INCOME		Budget 2018	Actual 2018	Proposed 2019
Line #				
1	General Offering	149,700	132,336	153,989
2	Investment Income	7,300	7,176	7,300
3	Sawyer & Leavitt Funds	-	-	-
4	Rent	-	-	-
5	Bazaar	-	-	-
6	Community Support Gifts	25,000	2,700	25,000
7	Special Offering	-	-	-
8	Gifts Received	-	-	-
9	Other Income	-	32	-
10	Trans. Designated Funds*	-	8,346	-
	TOTAL INCOME	182,000	150,590	186,289

* Line 10 merged into Line 1 for 2019

EXPENSES		Budget 2018	Actual 2018	Proposed 2019
	PASTORAL MINISTRY			
101	Pastoral Compensation*	60,828	60,587	70,699

* Line 101 contains \$6,800 additional funds for health insurance (\$650x8mo)

111	Auto/Professional Exp.	500	-	500
112	Continuing Education	200	-	200
113	Conventions	-	-	-
	Subtotal	700	0	700

201	Capital Improvements – Parsonage	3,000	2,936	-
202	Electricity – Parsonage	850	709	850
203	Fuel Oil – Parsonage	1,700	1,200	1,700
204	Phone/Internet – Parsonage	1,900	1,630	1,900
205	Maintenance – Parsonage	1,000	165	2,000
206	Trash Removal – Parsonage	600	544	600
207	Water & Sewer - Parsonage	445	409	470
	Subtotal	9,495	7,593	7,520

Total Pastoral Ministry	71,023	68,180	78,919
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CHRISTIAN EDUCATION		Budget 2018	Actual 2018	Proposed 2019
301	Adult Continuing Education	1,000	132	1,500
302	Adult Sunday School	300	239	500
303	Camp Scholarships	2,000	800	2,000
304	Children & Youth Sunday School	500	49	500
305	Children/Youth Events & Bckgnd Checks	1,000	1062	1,000
306	Vacation Bible School	500		500
307	Adult Scholarships	600	-	600
TOTAL		5,900	2,282	6,600

YOUTH GROUP				
401	Youth Group Income	-	1,893	-
402	Youth Group Expense*	3,000	680	3,000
TOTAL		3,000	(1,213)	3,000

* Youth Group is a self-supported program; Budgeted funds are seed money to support initiatives.

SPIRITUAL FORMATION				
501	Church Retreat	750	-	50
502	Community Care/Outreach	100	300	100
503	Hospitality*	100	37	750
504	Leadership Development	50	-	100
TOTAL		1,000	337	1,000

* Line 503 Includes increased quantity of coffee hours in new building for 2019

MISSIONS				
601	Camp Sentinel	750	813	750
602	New Mission Opportunities	1,500	1,300	1,500
603	Community Dinner	1,000	992	1,000
604	Mission Project	2,500	2,500	2,500
605	Overseas Missions	800	800	800
606	Pastoral Emergencies	2,000	1,821	2,000
607	Chris McMillian	3,000	3,000	3,000
608	Daniel Edwards*	NA	NA	1,200
609	Fellowship Fund*	NA	NA	1,200
TOTAL		11,550	11,226	13,950

*Line 608 is a new category for 2019 for Christian Outreach

*Line 609 is a new category for 2019 for opportunities like W2W and Men's Breakfast

WORSHIP				
701	Advertising	2,000	227	4,500
702	Convention Delegates	300	310	325
703	Fellowship Supplies	750	-	750
704	Organist Services	5,500	5,200	5,500
705	Worship Supplies	1,200	392	1,200
706	Music	-	216	225
TOTAL		9,750	6,345	12,500

CHURCH BUILDING		Budget 2018	Actual 2018	Proposed 2019
801	Capital Improvements	-	-	-
802	Custodial Equipment	-	-	750
803	Custodial Services	3,500	3,686	4,000
804	Custodial Supplies	500	127	400
805	Electricity	4,000	-	4,000
806	Fuel Oil	650	-	650
807	Insurance	10,000	1,670	8,900
808	Maintenance	500	-	500
809	Propane Gas	250	-	250
810	Telephone/Internet	590	-	590
811	Trash Removal	250	-	250
812	Water and Sewer	500	-	500
TOTAL		20,740	5,483	20,790

- All increases are considering new building

CHURCH OFFICE				
901	Bank Service Fees	320	277	375
902	Equipment Service	100	-	100
903	FICA & IRS	5,400	2,636	3,015
904	Office Equipment	325	328	335
905	Office Supplies/Postage	2,400	1,755	2,400
906	Printing	100	-	100
907	Secretarial Services	16,300	15,517	16,789
908	Audit Services*	NA	NA	4,500
TOTAL		24,945	20,513	27,614

*Item 908 is a new category for 2019 to fulfill a non-profit requirement

IN\OUT Ledger

The purpose of the In\Out ledger is to indicate funds that are received and rendered for a specific non-traditional unbudgeted function. Ideally In\Out Ledger will balance zero at end of year. However, due to under/over-use of a specific line item or payments rendered after Dec 31st, the In\Out ledger may contain a balance.

		In	Out	Balance
3001	Building Renovation Fund	1,410	30,845	(29,435)
3002	Petty Cash	388	88	300
3003	Storage Unit Rent	-	-	-
3004	Homes for Haiti	1,796	3,278	(1,482)
3005	Rent for Senior Center	4,712	4,224	488
3006	Steeple	260	260	-
3007	Insurance – Rent for School	13,340	13,340	-
3008	Port-a-potty Rental	300	300	-
3009	First Baptist Church of Wakefield, MA	880	880	-
3010				
TOTAL		23,086	53,215	(30,129)

